



**Auxilium College(AUTONOMOUS)**  
(Accredited by NAAC with A\* Grade with a CGPA of 3.55 out of 4 in the  
3<sup>rd</sup> Cycle)

Gandhi Nagar, Vellore - 632 006,  
Tamilnadu, South India.

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## Meeting 02

**Date :** 16 August 2021

**Time:** 5.30 p.m.

**Venue:** Online Meeting via Google Meet

### Agenda

- Assigning duties for the Workshop on Self Evaluation of NAAC Accreditation and Assignment
- Discussion on AQAR
- Finalizing on collecting details from various departments
- Documentation
- Discussion on ASQC activities
- Discussion on the requirement of another member

### Minutes of the Meeting

- ❖ The various charges for the Workshop on Self Evaluation of NAAC Accreditation and Assignment scheduled on 18 August 2021 at 3.00 pm, was assigned to the members.
- ❖ A discussion on meeting regularly to work on the AQAR for 2020-2021 was initiated. It was decided that the team would meet regularly. The team consented to begin the work from September.
- ❖ The members were instructed to go through the NAAC RAF Manual, SOP and Score card. The hard copies of the same would be made available to the members.
- ❖ The team arrived at a consensus regarding the collection of details from the departments. It was resolved that the DQAC member alone will be contacted for the details.
- ❖ It was informed that documentation would be centralized to facilitate precision.
- ❖ The members were asked to ponder over activities for ASQC.



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- ❖ It was brought to notice another member would be required for the team.  
Suggestions were invited on finalizing the new member.

### Members Present

1. Dr. Mary Agnes A. (IQAC Coordinator) *[Signature]*
2. Dr. Mary Gabriel I. *[Signature]*
3. Dr. Abi Beulah G. *[Signature]*
4. Ms. Kavitha S. *[Signature]*
5. Dr. Ganga V. *[Signature]*
6. Ms. Devanayagi A. *[Signature]*
7. Dr. Anitha T. *[Signature]*
8. Ms. Shree Rekha N. *[Signature]*
9. Ms. Gayathri *[Signature]*

*[Signature]*  
17/08/21

Signature of the Principal

PRINCIPAL  
AUXILIUM COLLEGE (Autonomous)  
Gandhi Nagar, Vellore - 632 006.  
Vellore District, Tamil Nadu.